

The Glen Cove Public Library in Glen Cove, NY, seeks an organized, team-oriented part-time Children's Librarian or Librarian Trainee to assist children and parents in an active Children's Room, under the mentorship of the Youth Services department head.

Qualifications:

- Master's Degree in Library Science (MLS/MLIS) from an ALA-accredited library school; or
- Currently enrolled in an ALA-accredited MLS/MLIS program and have completed at least 12 credits
- knowledge of children's literature and current trends
- strong technology and social media skills
- commitment to family services, with excellent customer service skills

Responsibilities:

- providing reference services and resource recommendations using print and digital resources
- assisting with collection development, ensuring it is diverse, current, relevant, and meets the needs of the community
- fostering digital literacy and providing age-appropriate technology instruction to children
- assisting with storytime and programs, and other duties as required

Hours are flexible during the week and include one evening. One Saturday/Sunday per month is required, for a total of 16 hours per week.

Salary:

Librarian: \$30.00 per hour

Librarian Trainee: \$25.00 per hour

This is a Glen Cove Civil Service position. Applicants must meet the qualifications established by the Glen Cove Civil Service Commission. Librarian I is the civil service exam title; trainee positions are entry-level appointments. For more information: [Glen Cove Municipal Civil Service Commission – Open-Competitive Continuous Recruitment Examination for Librarian 1.](#)

Part-time employees are eligible to participate in the New York State Retirement System.

Interested candidates should submit a cover letter and resume to: Carol Cowan, ccowan@glencovelibrary.org.

Applications will be accepted until the position is filled.