

GLEN COVE PUBLIC LIBRARY MUSEUM PASS POLICY

Museum passes may be borrowed, free of charge, by Glen Cove residents, over 18 years of age, who have a Glen Cove Public Library card in good standing.

Reservations may be made online at the Library's website, in-person or over the phone. The Library reserves the right to monitor usage to ensure fair access to the greatest number of patrons.

There is a limit of one pass per family.

Reservations may be made 30 days in advance.

If a reserved pass is not picked up by close of business on day one, the reservation is cancelled, and the pass becomes available for others to borrow.

Passes circulate for 2 days.

A fee of \$10.00 per day will be charged to the borrower's library account for passes held beyond the 2 day loan period.

Passes must be returned inside the Library at the Reference Desk.

Passes may not be returned in the book drop.

If a pass is lost, patron is responsible for the entire cost of the pass.

Borrowers are responsible to call the museum directly for hours of operation, parking or directions. The museum pass may not provide admission to all exhibits at the museum.