

**Glen Cove Public Library
Board of Trustees
Unapproved Minutes
September 16, 2025**

I. Attendance:

Present: Trustees N. Ackerman, R. Leff, M. Maher, A. Petrash, J. Yee, Treasurer R. Abbondandolo, Director J. Cabo, and Librarian III C. Stern

Guests: Cheryl Carmody, Beth Cipriano, Marissa Lee Damiano, Nicole Dehney, Amanda Fisk, Dave Nieri, Loretta Wilcox, Annette Zloczower

The meeting was called to order at 6:44 pm by Board President M. Maher.

II. Minutes:

The minutes of the regular Board meeting of July 2025 were read.

Motion to accept the minutes was made by R. Leff. Seconded by A. Petrash. All in favor.

III. Bills:

The warrant for September 2025, covering the period 7/16/25-9/16/25 for total transactions of \$220,989.13, was presented for approval.

Motion to approve the warrant was made by J. Yee. Seconded by N. Ackerman. All in favor.

The Treasurer's Reports for July and August 2025 were presented for approval.

Motion to approve the reports was made by R. Leff. Seconded by J. Yee. All in favor.

IV. Director's Report:

Building & Grounds

Two proposals were presented for cleaning the cast stone border along the upper and lower sections of the façade.

Motion to accept the proposal from North Shore Architectural Stone for the scope of work described above, including the staining of the rear façade, was made by R. Leff. Seconded by N. Ackerman. All in favor.

The public restrooms on the main floor were freshly repainted earlier today.

Update to Policies

The Conflict of Interest Policy was signed by all Trustees for the current year.

Revisions to the Workplace Violence Prevention and Sexual Harassment Policies have been completed and will be reviewed at the upcoming meeting.

Personnel

Resignation: Melissa Vargas, P/T Clerk/Page, effective 9/12/25

Appointment: Ella Wohltmann, P/T Page, effective 9/24/25 at \$16.50/hr.

Motion to approve the above resignation and appointment was made by A. Petrash. Seconded by R. Leff. All in favor.

Carol Rubin Memorial Service

The ceremony is scheduled for Saturday, October 11, at 3:00 pm and will be held on the Library grounds at the site of her memorial tree.

V. Committee Reports:

The Friends of the Library meeting on September 10 primarily focused on preparations for the upcoming Book Sale. In addition, members participated in the Glen Cove Street Fair on September 13, where they conducted a raffle and distributed membership applications.

VI. Old Business:

None

VII. New Business:

None

VIII. Adjournment:

There being no further business to bring before the Board of Trustees, a motion to adjourn was made by R. Leff at 7:15 pm. Seconded by A. Petrash. All in favor.

The next regular meeting of the Board of Trustees will be held on Tuesday, October 21, 2025, at 6:45 pm in the History Room.

Recorded by:

Approved by:

Joanna Cabo, Director

Joanne Yee, Secretary