

**Glen Cove Public Library
Board of Trustees Meeting
Minutes for October 19, 2021**

Attendance:

Present were Trustees M. Maher, M. Morales, A. Petrash, Treasurer R. Abbondandolo; Director K. Flynn, Assistant Director J. Cabo

The meeting was called to order at 6:46 by Mike Maher, President of the Board of Trustees.

I. Minutes:

A motion was made by A. Petrash to accept the minutes of the September 21, 2021 meeting. Seconded by M. Morales. All in favor.

A motion was made by A. Petrash to accept the minutes of the Special Board Meeting of October 1, 2021. Seconded by M. Morales. All in favor.

II. Bills:

The warrant for October 2021 covering the period 9/22/21 – 10/19/21 for total transactions of \$130,472.54 was presented for approval. A motion to accept the warrant was made by A. Petrash. Seconded by M. Morales. All in favor.

The Treasurer's Report for September 2021 was presented for approval. A motion to accept the Treasurer's Report was made by M. Morales. Seconded by A. Petrash. All in favor.

III. Director's Report:

1. Insurance Coverage:

All of the information on the damages from the flood in the Library was sent to Utica Insurance and they are sending the entire coverage amount of \$100,000 for structural damages and damaged content.

FEMA Public Assistance – FEMA has a grant program for non-profits who are in need of disaster recovery funds. The Library has set up an account to apply for these funds as the insurance will not cover the costs of structural repair and content loss.

2. Rebuilding the Library:

The first steps we have taken are to get estimates for flooring and wall repairs and refinishing and to get estimates for the items that were ruined and need to be replaced. Tables and chairs are the most urgent need. In the meantime, our programs continue to be offered virtually with some children and teen programs offered in person with limited attendance.

3. Finances:

The variance explanations are being worked on to send to the auditors. They also provide a good foundation for planning next year's budget. The timeline for the budgeting plan begins now in order to be ready for the March 2022 budget Vote and Trustee election.

4. Auction materials:

Sotherby's and Heritage House have been contacted regarding the auctioning off of the Elliot Erwitt photographs. Heritage House is much more familiar with his work and they feel confident they can sell them as a collection (\$10K - \$20K) or with the Jackie Kennedy picture separately (\$2K). Their next auction takes place in April.

5. City of Glen Cove:

The Board of Trustees would like to communicate with the City regarding any plans they may have to prevent or mitigate the flood damage that occurred around the City from the remnants of Hurricane Ida.

IV. Friends of the Library:

The Friends met on October 13th and agreed to provide the Children's department with \$1300 for their Head Start Book program. They also provided the Adult department with \$2500 for the extra expenses in programming. The Library is providing more programs as multiple Zoom programs can be run at the same time.

V. Old Business:

The Scope of Work document for the window project was distributed.

A follow up discussion with N. Ackerman and M. Maher was done on 10/21.

After comments from Treasurer R. Abbondandolo, a motion to combine the capital fund into the same database as the operational fund as of June 30, 2021 was made by A. Petrash. Seconded by M. Morales. All in favor.

The Library is continuing to look at auction houses for the sale of Elliot Erwitt photography. A. Petrash has recommended that we include Swan Galleries.

VI. New Business:

A Scope of Work for the post flood repairs was presented to the board. When we receive the estimates for the work the board will examine them and determine how to proceed.

Mike Maher will speak with the Deputy Mayor about the City working on the drainage system to prevent further floods in the Library.

VII. Adjournment:

There being no further business to bring before the Board of Trustees, a motion was made to adjourn by M. Morales at 7:20. The next meeting of the Board of Trustees will be held on Tuesday, November 16, 2021, at 6:45pm in the History Room of the Glen Cove Public Library.

Recorded by:


Kathie Flynn, Director

Approved by:


Secretary