

**Glen Cove Public Library
Board of Trustees Meeting
Minutes for May 18, 2021**

Attendance:

Present were Trustees, S. Jakubiak, R. Leff, M. Maher, A. Petrash, Treasurer R. Abbondandolo; Director K. Flynn, Assistant Director J. Cabo, Trustee elect M. Morales

The public can register on the Library website to attend a meeting through video conferencing using Zoom.

The meeting was called to order at 6:53 by Mike Maher, President of the Board of Trustees.

I. Minutes:

A motion was made by R. Leff to accept the minutes of the April 2021 meeting.
Seconded by A. Petrash. All in favor.

II. Bills:

The warrant for May 2021 covering the period 4/21/21 – 5/18/21 for total transactions of \$97,015.68 was presented for approval. A motion to accept the warrant was made by A. Petrash. Seconded by R. Leff. All in favor.

The Treasurer's Report for April 2021 was presented for approval. A motion to accept the Treasurer's report was made by R. Leff. Seconded by A. Petrash. All in favor.

III. Director's Report:

1. Social Workers:

The Director of Human Resources for the City of Glen Cove, John Charon, advised the Library to provide a position as a contract worker should they decide to have a social worker in the Library. Hours and wages can be negotiated between the Library and the social worker. Civil Service would not be a consideration for this arrangement.

After discussion on the possible litigation issues, a motion was made by R. Leff not to hire an independent contractor social worker. Seconded by S. Jakubiak. All in favor.

2. Evening hours:

There have not been any problems reinstating the Library evening hours. The traffic should increase slowly as it has in the daytime hours.

3. COVID, technology and moving forward:

Report on joint NCLA/SCLA Technology Committee Roundtable

Michael Fitzpatrick 05/13/21

Joint NCLA/SCLA Technology Meeting – Via Zoom

Issues/Thoughts on moving forward as we begin to re-open more fully —

- Some libraries still don't offer public internet computers, but those who have been offering access have begun to ease their cleaning protocols in light of the latest guidance regarding transmission of SARS CoV-2 through surface contact. Regular cleaning is still in order, but it doesn't seem necessary to clean between every session.
- The Glen Cove Library has 4 public computers open which are cleaned regularly. We will open more as needed.

- Now that the CDC has released guidance stating vaccinated persons don't need to wear masks in any setting, we'll have to keep an eye on any recommendations/mandates released by NY State. When the state removes mask mandates, each library will have to decide the best course of action for their own circumstances.

The Glen Cove Library is still requiring masks inside the building regardless of vaccination status.

During the meeting, the Board chose to address this on a case by case basis.

- Outdoor Programming — Many libraries with outdoor space are beginning to schedule events outside. Sachem Library is renting two 20' X 20' tents, so their programs can run, rain or shine. They are fortunate enough to have a large outdoor garden space with pre-existing electric and Wi-Fi coverage. Suggestions for possible equipment needs included portable generator(s), portable PA systems, and video systems including cameras and tripods for streaming/recording. Some libraries are planning outdoor movie showings, but those considering that should be aware that outside viewing may not be covered under existing licensing agreements.
 - Glen Cove has one outdoor program scheduled for the east side of the building and two outdoor programs scheduled for Morgan Park
- Remote & hybrid programming looks like it's here to stay. Many libraries report certain types of programs (lectures) are getting higher attendance numbers than they ever did when held in person.
 - The Library will crossover to virtual and in-person hybrid programs as the pandemic allows to provide both options for the patrons.

IV. Old Business:

V. New Business:

A Pandemic Response Plan was circulated to the Board five days before the meeting for their review. N. Ackerman made a request prior to the meeting to table discussion on the plan until the June meeting. A motion was made by R. Leff to table this discussion. Seconded by S. Jakubiak. All in favor.

A Remote Work Policy was also circulated to the Board before the meeting for their review. A motion was made by A. Petrash to approve the policy. Seconded by R. Leff. All in favor.

VIII. Adjournment:

There being no further business to bring before the Board of Trustees, a motion was made to adjourn by R. Leff at 7:47. The next meeting of the Board of Trustees will be held on Tuesday, June 15, 2021, at 6:45 in the Library.

Recorded by:



Kathie Flynn, Director

Approved by:



Susan Jakubiak, Secretary