

**Glen Cove Public Library
Board of Trustees Meeting
Minutes for March 16, 2021**

Attendance:

Present were Trustees, S. Jakubiak, M. Maher, A. Petrash, Treasurer R. Abbondandolo; Director K. Flynn, Assistant Director J. Cabo

Present through video conferencing: N. Ackerman

Trustee candidate: M. Morales

The public can register on the Library website to attend a meeting through video conferencing using Zoom.

The meeting was called to order at 6:50.

I. Minutes:

A motion was made by S. Jakubiak to accept the minutes of the January 2021 meeting. Seconded by A. Petrash. All in favor.

II. Bills:

The warrant for March 2021 covering the period 2/17/21 – 3/16/21 for total transactions of \$108,598.71 was presented for approval. A motion to accept the warrant was made by S. Jakubiak. Seconded by A. Petrash. All in favor.

The Treasurer's Report for February 2021 was presented for approval. A motion to accept the Treasurer's report was made by S. Jakubiak. Seconded by N. Ackerman. All in favor.

III. Director's Report:

1. Social Work Interns – Considering how successful this program has been, which has been documented in the number of appointments arranged and the positive feedback, the Library may want to consider creating a budget line for a part-time social worker. The Director will check with Civil Service to determine if this is an option for the Library and what the process would entail to create this position.

2. Budget Vote and Trustee election – The budget will not increase for the 2021/22 fiscal year. This should be a time for Glen Cove residents to recuperate from the effects of COVID-19. The Library will resume all of our services in person as soon as it is healthy to do so. At this time we have one candidate for the Trustee election. Mercedes Morales has been a patron and supporter of the Library for many years. She has collected the required 25 signatures and filed them with the Library to qualify as a candidate.

3. Roof Repair – A sales representative from Garland was here to review the Library warranty for the roof. It is under warranty until October 2028. The Library has been charged for repairs done by roofers other than Garland. Going forward we will call them directly and they will honor the warranty. The entire roof does not have to be repaired or replaced at this time.

4. Annual State Report and Financial Audit Report – Questions?

IV. Old Business:

V. New Business:

A resolution was presented to the Board for the Election Clerk, Gina Rant, to be compensated \$5,500 for overseeing the election and voting process for the Library. A second resolution was introduced requesting compensation of \$200 for the Inspector of Elections, Antoinette Zekraus, and \$250 for the Chief Inspector of Elections, Lucille Johnson. A motion was made by S. Jakubiak to accept the resolutions. Seconded by A. Petrash. All in favor.

An Executive Session was called at 7:30 by A. Petrash. A personnel issue was discussed. The Executive Board was called to end at 7:52 by S. Jakubiak,

Mike Maher, the President of the Board reported that the Board voted to award the Director and Assistant Director with a 5% increase in wages.

VI. Adjournment:

There being no further business to bring before the Board of Trustees, a motion was made to adjourn by M. Maher at 7:35. The next meeting of the Board of Trustees will be held on Tuesday, APRIL 20, 2021 at 6:45 in the Library.

Recorded by:


Kathie Flynn, Director

Approved by:


Susan Jakubiak, Secretary