

**Glen Cove Public Library  
Board of Trustees  
Unapproved Minutes  
June 17, 2025**

**I. Attendance:**

Present: Trustees N. Ackerman, R. Leff, M. Maher, M. Morales, A. Petrash, Treasurer R. Abbondandolo, Director J. Cabo, and Librarian III C. Stern

Guests: Gail Carlin, Victoria Christie, Beth Cipriano, Nicole Dehney, Amanda Fisk, Koorosh Leibowitz, Bryce A. Mack, Susan McMahon, Bob Nelson, Loretta Wilcox, Joanne Yee

The meeting was called to order at 6:45 pm by Board President M. Maher.

**II. Minutes:**

The minutes of the regular Board meeting of May 2025 were read.

Motion to accept the minutes was made by R. Leff. Seconded by N. Ackerman. All in favor.

**III. Bills:**

The warrant for June 2025, covering the period 05/21/25-6/17/25 for total transactions of \$101,182.89, was presented for approval.

Motion to approve the warrant was made by M. Morales. Seconded by A. Petrash. All in favor.

The Treasurer's Report for May 2025 was presented for approval.

Motion to approve the report was made by N. Ackerman. Seconded by R. Leff. All in favor.

**IV. Director's Report:**

Proposed Amendments to Nassau Library System Memorandum of Organization

This is an attachment to their bylaws that outlines the means for cooperation and participation of Member Library Trustees in system meetings and the election of NLS trustees. It was last updated in 1999, and changes are recommended at this time. Please review the proposed amendments so this can be voted on at July's meeting.

Baldessari & Coster Contract Renewal

The fee for the fiscal year 2024-25 audit and related services is \$10,950, with no change from last year.

Motion to approve was made by R. Leff. Seconded by A. Petrash. All in favor.

Personnel

Marissa Lee Damiano has received her Master's degree in Library Science. Employed here since 2011, she advanced from part-time Reader Shelver to Clerk to full-time Clerk to Senior Library Clerk to Librarian Trainee.

The Director requests that Marissa be promoted to Librarian I, step 16, at a salary of \$77,332.

Motion to approve was made by A. Petrash. Seconded by R. Leff. All in favor.

### Miscellaneous

Judge Joseph Capobianco of the Glen Cove City Court will be present at next month's meeting to swear in newly elected Trustee Joanne Yee.

Staff reports of programs and seminars are enclosed.

#### **V. Committee Reports:**

President of the Friends of the Library, Gail Carlin, reported. A Friends meeting was held on June 12 at 7:00 pm to accommodate members who could not attend during the day. Two new members joined the group. The Friends of the Library received approval to place the free-standing library at the Glen Cove train station. The recent plant sale was a great success. Additionally, the Friends will be planting a weeping cherry tree, accompanied by a commemorative plaque to be purchased by the Library, in memory of Carol Rubin, past President of the Friends of the Library.

#### **VI. Old Business:**

A letter of resignation from M. Morales, effective June 30, 2025, was presented by M. Maher. Motion to accept was made by R. Leff. Seconded by A. Petrash. All in favor.

#### **VII. New Business:**

None

#### **VIII. Executive Session:**

Motion to enter executive session at 7:31 pm to discuss the vacancy of M. Morales and managerial compensation for the Director was made by N. Ackerman. Seconded by R. Leff. All in favor.

Motion to exit executive session at 7:55 pm was made by R. Leff. Seconded by N. Ackerman. All in favor.

The Board voted 4-0 to appoint R. Leff to fill the remainder of M. Morales' unfinished term, which ends June 30, 2026.

The Board voted unanimously to approve a \$3,800 salary increase for the Director, retroactive to January 1, 2025.

#### **IX. Adjournment:**

There being no further business to bring before the Board of Trustees, a motion to adjourn was made by R. Leff at 8:00 pm. Seconded by N. Ackerman. All in favor.

The next regular meeting of the Board of Trustees will be held on Tuesday, July 15, 2025, at 6:45 pm in the History Room.

Recorded by:

Approved by:

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Joanna Cabo, Director

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Mercedes Morales, Secretary