

**Glen Cove Public Library
Board of Trustees Meeting
Minutes for meeting of January 21, 2020**

Attendance:

Present were Trustees N. Ackerman, S. Jakubiak, R. Leff, M. Maher, A. Petrash, Treasurer R. Abbondandolo; Director K. Flynn, Assistant Director J. Cabo

The meeting was called to order at 6:57pm by the board President M. Maher.

I. Minutes:

The minutes of the Board meeting of November 2020 were reviewed. A motion was made by A. Petrash to accept the minutes. Seconded by R. Leff. All in favor.

II. Bills:

The warrant for December 2019 covering the period 11/20/19 – 12/17/19 for total transactions of \$304,460.75 was presented for approval. A motion to approve the warrant was made by S. Jakubiak. Seconded by N. Ackerman. All in favor.

The warrant for January 2020 covering the period 12/18/19 – 1/21/20 for total transactions of \$274,552.28 was presented for approval. A motion to approve the warrant was made by S. Jakubiak. Seconded by N. Ackerman. All in favor.

The Treasurer's Reports for November and December 2019 were presented for approval.

Motion to accept the reports was made by N. Ackerman. Seconded by S. Jakubiak. All in favor.

III. Director's Report:

1. Personnel:

Maria Fernanda Pardo is now Head of Adult Literacy, a new department that has a budget line of \$16,000. Maria currently runs 19 literacy programs for the library 15 of which she and the bilingual clerk, Stefanny Rivera, teach themselves.

Maria Fernanda Pardo has also been selected as one of 50 librarians worldwide who have been chosen by Library Journal as a Mover & Shaker. There will be an article in the May edition explaining what Maria has accomplished to deserve this award.

In light of these two events, the Director is requesting permission to increase Ms. Pardo's salary to \$80,522.

A motion was made by N. Ackerman to approve Maria's salary. Seconded by S. Jakubiak. The motion was rescinded and the salary discussed. A new motion was made by A. Petrash to change the salary to \$78,500. Seconded by R. Leff. All in favor.

The Director is also requesting the hire of Alexandra Prieto as a part-time bilingual clerk at \$20 per hour. Alexandra has a degree in psychology and has worked at All Saints Regional Catholic School. This new hire would allow Maria Fernanda to expand the literacy services in the Library.

A motion was made by R. Leff to hire Alexandra. Seconded by S. Jakubiak. All in favor.

V. Adjournment:

There being no further business to bring before the Board of Trustees, a motion was made to adjourn at 8:12pm by M. Maher. The next regular meeting of the Board of Trustees will be held on Tuesday, February 18, 2020 at 6:45pm in the History Room of the Glen Cove Public Library.

Recorded by:


Kathie Flynn, Director

Approved by:


Susan Jakubiak, Secretary