

**Glen Cove Public Library  
Board of Trustees Meeting  
Minutes for January 19, 2021**

**Attendance:**

Present were Trustees, M. Maher, Treasurer R. Abbondandolo; Director K. Flynn, Assistant Director J. Cabo

Present through video conferencing: N. Ackerman, S. Jakubiak, R. Leff, A. Petrash

The public can register on the Library website to attend a meeting through video conferencing using Zoom.

The meeting was called to order at 6:49

**I. Minutes:**

A motion was made by N. Ackerman to accept the minutes of the November 17, 2020 meeting. Seconded by S. Jakubiak. All in favor.

**II. Bills:**

The warrant for January 2021 covering the period 11/18/20 – 1/19/21 for total transactions of \$404,398.05 was presented for approval. A motion to approve the warrant was made by R. Leff. Seconded by N. Ackerman All in favor.

The Treasurer's Reports for November 2020 and December 2020 were presented for approval. A motion to accept the reports was made by N. Ackerman. Seconded by R. Leff. All in favor.

**III. Assistant Director's Report:**

**Covid update** – We suspended public internet access due to the uptick in covid cases. We also had a few incidences where patrons were taking off their masks/refusing to keep them on during their computer time.

Foot traffic continues to be slow. Our virtual programs are doing very well. Youth Services are offering "Take and Make" craft kits to do at home.

The **Better Books** green bin for donations has been removed. We received many complaints of books piling up outside the bin when full. Due to covid, the company could not get here on a regular basis to empty out the bin. We are not accepting any donations at this time. We have a few organizations that we are recommending as alternatives.

**We Love Glen Cove website** – This free site was created to inform, educate, and entertain Glen Cove residents with stories that tell more about the people, places and things in the community, including businesses, facilities, organizations, history and

general lifestyle. Bob Lipp, the website creator, interviewed us for this project. Go to stories—facilities to see our story. He also used (with our permission) Toni and Carol Stern's *History of Glen Cove* article as well.

<http://weloveglencove.com/>

**IV. Old Business:** The Library will be cancelling the use of the collection agency, Unique. The board will revisit this decision in the spring.

**V. New Business:** The Director requested permission to close one day to have a cleaning/disinfectant service treat the building as we continue to fight the corona virus pandemic.

The hours of operation for the Library was discussed and it was determined that the hours should remain 9-5 Monday through Saturday.

The Board approved an increase in wages for the part-time staff of 2.57% for the new year. This is the amount the full-timers are contracted to receive. R. Leff made a motion for the wage increase. Seconded by S. Jakubiak. All in favor.

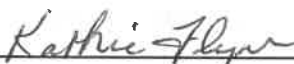
The proposed budget for FY 2021/2022 was presented to the Board. A vote will take place at the February meeting to accept the proposal or not. The budget was presented with no increase. Trustee Susan Jakubiak is at the end of her 5-year term and will be running for re-election. The hearing for the budget and an opportunity to meet the candidate will be held on Tuesday, March 16, 2021 at 7pm in the Library. The vote for the budget and the Trustee candidate will be held on Tuesday, March 30, 2021 from 9am to 9pm in the Library.

Kathie Flynn has returned to her position as Director after a leave of absence as of January 12, 2021.

**V. Adjournment:**

There being no further business to bring before the Board of Trustees, a motion was made to adjourn by R. Leff at 7:27. The next meeting of the Board of Trustees will be held on Tuesday, February 16, 2021, at 6:45 in the Library.

Recorded by:

  
Kathie Flynn, Director

Approved by:

  
Susan Jakubiak, Secretary