

**GLEN COVE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MINUTES FOR FEBRUARY 18,2020**

**Attendance:**

Present were Trustees N. Ackerman, S. Jakubiak, R. Leff, M. Maher, A. Petrash, Director K. Flynn, Assistant Director J. Cabo.

Absent with prior notice: R. Abbondandolo.

The meeting was called to order at by M. Maher at 6:49.

**I. Minutes:**

A motion was made by N. Ackerman to accept the minutes of the January 21, 2020 meeting. Seconded by S. Jakubiak. All in favor.

**II. Bills:**

The warrant for February 2020 covering the period 1/22/20 – 2/18/20 for total transactions of \$265,485.98 was presented for approval. A motion to approve the warrant was made by N. Ackerman. Seconded by S. Jakubiak. All in favor.

The Treasurer's Report for January 2020 was presented for approval. A motion to accept the report was made by S. Jakubiak. Seconded by N. Ackerman

**III. Director's Report:**

Patron who teaches in the middle school and tutors in the library suggested that we have "a real policeman" walk through the library once a day. I explained that I would bring it up at the next trustee meeting. It was determined to be unnecessary as we have a security guard.

The Library will not be hiring Alexandra Prieto. She was working part-time at St. Patrick's and they made her full-time when she informed them she was leaving for a full-time position at the Library.

The trustees are being asked to decide if the part-time staff will be given an increase this year and if so, how much. A motion was made by N. Ackerman to give them a 2.57% increase (matching the CBA increase). Seconded by R. Leff. All in favor.

The annual report has been submitted to NLS. They must submit the reports to the state by March 1<sup>st</sup>. Changes and/or correction may be made until that time. (enclosed) A motion was made by A. Petrash to accept the annual report. Seconded by S. Jakubiak. All in favor.

The Boys and Girls Club of Glen Cove is requesting the use of the Library as a secondary emergency evacuation location. (request enclosed). A motion was made by R. Leff to accept this request. Seconded by A. Petrash. All in favor.

The Representation letter from Baldessari & Coster stating the specifics of what they are responsible for in presenting the annual financial report is available.

As per Baldessari and Coster, the conflict of Interest policy should be signed by all board members when it is adopted each year. This will be on the agenda for the March meeting. The Library has a new fish tank and some new fish. There was a contest on social media to help name the fish. 750 people engaged in this post. Being a presence on social media does get folks talking.

On the advice of Al Coster, the Library is sending RFP's to local landscapers. Mr. Coster believes the story of the Bethpage Library should be viewed as a cautionary tale stating that even the perception of a conflict of interest should be avoided.

The Director is requesting permission to have a delayed opening sometime before March 9<sup>th</sup> to review for the staff what the Census is, why it is needed, how the data is used, why it is important to Glen Cove, what are the different ways to respond and what the Library is doing to assist our residents. A motion was made by A. Petrash to allow the delayed opening. Seconded by N. Ackerman. All in favor.

The Library's budget vote and trustee election will take place on Tuesday, March 31<sup>st</sup>. The required hearing will take place on Tuesday, March 17<sup>th</sup> at 7:00pm in the History Room. Trustee Richard Leff must collect 25 signatures from Glen Cove residents for his name to be on the ballot. (forms available) A resolution to make Kathie Flynn, Amy Mondello, Elizabeth Hogan and Gina Rant members of the Board of Registration for the purpose of registering those qualified voters not on the permanent list must be adopted. A motion was made by S. Jakubiak to accept this resolution. Seconded by R. Leff. All in favor. A resolution to pay Gina Rant \$5,500 to oversee the election and the vote was presented. A motion was made by R. Leff to accept this resolution. Seconded by S. Jakubiak. All in favor.


The proposed budget for 2020/2021 was reviewed by the Trustees and accepted to present to the community for a vote.

IV. The board entered executive session at 7:27 for a salary review. The exited the executive session at 7:49.

V. **Adjournment:**

Board President M. Maher called for an adjournment at 7:49. The next regular meeting of the board will be held on Tuesday, March 17, 2020 at 6:45pm in the History Room of the Glen Cove Public Library.

Recorded by:



Kathie Flynn, Director

Approved by:



Susan Jakubiak, Secretary