

**Glen Cove Public Library
Board of Trustees Meeting
Minutes for August 18, 2020**

Attendance:

Present were Trustees, S. Jakubiak, R. Leff, M. Maher, A. Petrash, Treasurer R. Abbondandolo; Director K. Flynn, Assistant Director J. Cabo

Absent with prior notice: N. Ackerman

Guests: Lauren Remy, Elizabeth Hogan, Regina Dlugokencky

The meeting was called to order at 6:48

I. Minutes:

A motion was made by A. Petrash to accept the minutes of the June 16, 2020 meeting. Seconded by R. Leff. All in favor.

II. Bills:

The warrant for July and August covering the period 6/18/20 – 8/03/20 for total transactions of \$227,855.88 was presented for approval. A motion to approve the warrants was made by A. Petrash. Seconded by R. Leff. All in favor.

The Treasurer's Report for June 2020 was presented for approval. A motion to accept the report was made by A. Petrash. Seconded by R. Leff. All in favor.

The Treasurer's Report for July 2020 was presented for approval. A motion to accept the report was made by S. Jakubiak. Seconded by A. Petrash. All in favor.

III. Director's Report:

Current Status of the Glen Cove Library:

As of Monday, August 17, 2020, all of the New York regions are in Phase 4 of the NYS PAUSE PLAN. According to Governor Cuomo's announcement "...we're not going to have any indoor activity in malls or cultural institutions and we'll continue to monitor that situation and when the facts change we will let you know."

The patrons have been pleased with the curb-side delivery, copy services and remote printing obtainability.

The staff has been working on rules and procedures for reopening the building. Congregating and lingering are being discouraged by the removal of chairs in public spaces. The number of people allowed in the building at any one time will be limited. Smaller areas such as the Teen Zone will be closed. Use of computers will be

determined by demand and, if made available, will be sanitized after each use. All programming will continue to be virtual throughout 2020 and reevaluated at that time.

To minimize the risk of becoming the "mask police" staff will not provide services to anyone not wearing a mask and refrain from engaging with them.

To date, one page has resigned due to lack of hours and one part-time clerk resigned when the library closed in March as a preventative health measure.

IV. Old Business:

A motion was made by R. Leff to accept the Glen Cove Investment Policy. Seconded by Susan Jakubiak.

The Conflict of Interest Policy was signed by all members of the Board.

V. New Business:

The Library will be reopening to the public on September 1, 2020. Our curbside service will continue.

V. Adjournment:

There being no further business to bring before the Board of Trustees, a motion was made to adjourn by A. Petrash at 7:41. The next meeting of the Board of Trustees will be held on Tuesday, September 15, 2020 at 6:45 in the Library.

Recorded by:


Kathie Flynn, Director

Approved by:


Susan Jakubiak, Secretary