

Glen Cove Public Library
Board of Trustees
Unapproved Minutes
July 21, 2026

I. Attendance:

Present: Trustees Neil Ackerman, Joanne Yee, Antonia Petrash, Dave Nieri, Treasurer Rocco Abbondandolo, Director Joanna Cabo and Librarian III Carol Stern

Absent with prior notice: Trustee Michael Maher

Guests: Amanda Fisk, Bryce A. Mack, Nabil Azamy, Beth Cipriano, Nicole Dehney, Gracie Donaldson-Cipriano

The meeting was called to order at 6:43pm by Board Vice-President Neil Ackerman.

II. Minutes:

- Approval of prior minutes pending revision next day. A Motion to accept the minutes was made by Antonia Petrash. Seconded by Joanne Yee. Abstain David Nieri. All in favor accepting meeting minutes.

III. Oath of Office:

- Judge Joseph Capobianco administers the oath. David Nieri sworn in as a Trustee for the Glen Cove Public Library for a five-year term commencing July 1st, 2026. He swore to support the constitutions of the US and New York, the charter of Glen Cove and the bylaws of the library.

IV. Bills:

Review of July Warrant for July 21 2026, from June 17, 2026 to July 21, 2026

- The warrant for July 21 2026 covering June 17, 2026 to July 21, 2026 for total transaction \$138,913.40 was presented for approval. A motion to approve the July warrant was made by Joanne Yee. Seconded by David Nieri. All in favor.
- Conclusion: Warrants approved; no objections recorded.
- A question was raised about paying the city for gas and electric and it was clarified that the library is leasing the building from the city. The "Arrow Security" charge was identified as the monthly contract for security guards.

Treasurer's Report for June 2026

- Opening cash balance: \$2,795,329.74
- Cash receipts: \$32,765.37
- Disbursements: \$263,637.92
- Ending cash: \$2,564,457.19
- For the fiscal year ending June 30, 2026, actual income receipts were \$3,291,000 exceeding the budgeted \$3,227,000. It was noted that the auditors will be present in September. A motion to approve the Treasurer's report was made by David Nieri. Seconded by Antonia Petrash. All in favor.

V. Director's Report

The board approved the following three personnel items as a single motion.

- **Personnel:** Acceptance resignation of Stefanny Rivera, full-time clerk effective July 31,2026.
- **New Hire** Approval of the appointment of Victoria Francavilla as part-time librarian trainee, effective July 24, 2026 at an hourly rate \$25.00. It was confirmed she is enrolled in library school at University of Buffalo.
- **Salary Increase:** Approval of a 5% hourly rate increase for JoAnne DiLorenzo, part-time effective July 22, 2026, motion to approve.

VI. Committee Reports

Friends of the Library Report by Bryce A. Mack

- The Friends of the Library participated in the Children's Bike Parade on July 4th, 2026.
- Friends of the Library will participate in National Night Out on August 4th, 2026.
- Book sale dates are set for September 24th to 26th, 2026 with donations accepted on September 19th and 20th.

VII. Old Business

- **Sunday Snow Closings:** The memorandum of agreement has been executed and all employee payments are complete, settling the matter.
- **Summer Reading Programs:** Youth services programs are seeing strong attendance for all age groups. The library is hosting 16 visits from city agencies like Glen Cove EOC. The adult summer reading program's new raffle ticket system has been very popular.

VIII. New Business

- **Organizational Meeting:** The appointment of a Vice President was postponed until the next meeting at Michael Maher request.
- **Library Mission Statement for Website:** A draft mission statement was created and presented for a board vote, as the library previously had no formal mission.
- **State Aid Application for Library Construction (Lighting and Ceiling Upgrades):**
 - The board is proceeding with a state aid application for a \$350,000 lighting and ceiling project.
 - The library's lease ends in 2027, but City Hall will provide a letter confirming building control for ten additional years.
 - Applications are due to NLS by August 21st. Signatures have been obtained.
 - Next steps involve developing the project scope and initiating a bid process.
- **Resource Sharing Policy:**
 - A new direct access plan from the Nassau Library System was presented for review.
 - The plan is due September 21st, 2026, and the board can vote on it at the September 15th meeting.
 - A virtual information session for trustees will be held on August 19th, 2026.

- **Two-Year Strategic Plan:**
 - A basic two-year strategic plan, required for the New York State annual report, was presented and approved.
 - A committee will be formed for a more comprehensive, longer-term plan involving a public survey in the future. Motion to approve.
- **Building Front Engraved Lettering Visibility:** A suggestion to paint the stone engraving for better visibility was discussed. Opinions were mixed due to concerns about maintenance and architectural integrity. Alternatives like cleaning or shadowing were proposed, but no decision was reached.
- **Voter Outreach and Election Turnout:** Low voter turnout for library elections was discussed. The idea of coordinating with school board elections to increase participation was raised, but no decision was made.
- **Approval to pay August invoices:** A motion to pay August invoices was made by Antonia Petrash. Seconded by Joanne Yee. All in favor.
- **Motion to enter Executive Session at 7:29pm to discuss an employee correspondence. Executive session included Librarian III Carol Stern as per Joanna Cabo. Motion to ended Executive Session at 7:57pm.**

IX. Adjournment

- Meeting Adjourned: 8:03pm
- There will be no meeting in August. Next regular meeting: Tuesday, September 15, 2026 6:45pm in the History Room of the Glen Cove Public Library.
- There being no further business to bring before the Board of Trustees, A motion to adjourn was made by Joanne Yee. Seconded by Neil Ackerman. All in favor.

Recorded by:

Approved by :

Joanne Yee, Secretary

Neil Ackerman, Board of Trustee