Glen Cove Public Library
Board of Trustees Meeting
Minutes for meeting of October 15, 2019

Attendance:
Present were Trustees N. Ackerman, R. Leff, M. Maher, Treasurer R. Abbondandolo; Director K. Flynn, Assistant Director J. Cabo

Absent with prior notice: S. Jakubiak, A. Petrash

The meeting was called to order at 6:48pm by the board President M. Maher.

I. Minutes:
The minutes of the Board meeting of September 17, 2019 were reviewed. A motion was made by N. Ackerman to accept the minutes. Seconded by R. Leff. All in favor.

II. Bills:
The warrant for October 2019 covering the period 9/18/19 – 10/15/19 for total transactions of $287,462.42 was presented for approval. A motion to approve the warrant was made by N. Ackerman. Seconded by R. Leff. All in favor.

The Treasurer’s Report for September 2019 was presented for approval.
Motion to accept the report was made by N. Ackerman. Seconded by R. Leff. All in favor.

III. Director’s Report:
1. Personnel:
The Director would like permission to promote Carol Stern to a Librarian III at a salary of $78,151. Carol has not just adjusted but welcomed many of the changes that have taken place in libraries over the past few years. In addition to being the only History Room Librarian and in charge of ordering all the media for the Library, Carol has taken on the responsibility of attending meet-the-author events in New York City and inviting promising new authors to speak in Glen Cove. The response to these events has been an audience of 35 – 75 patrons. Carol has also taken on the responsibility of coordinating library bus trips at the lowest prices to many interesting venues including a fall foliage cruise (with shopping), Sands Casino Resort, Tootsie on Broadway and, coming in December, Cirque Du Soleil ‘Twas the Night Before…’. The maximum number of attendees signed up for all of these outings. Carol is also the point person on the climate controlled archive room. She is self motivated, has a can-do attitude and is a pleasure to work with.

A motion was made by N. Ackerman to approve Carol Stern’s promotion and salary. Seconded by R. Leff. All in favor.
2. **Resolution on Digital Content:**
The Nassau Digital Doorway is the fastest growing online presence of all the Nassau libraries. Publishers already take advantage of libraries by selling e-books for $60 and audiobooks for $90 with restrictions on how many times they can circulate before a new copy must be purchased. These same books are sold to individuals for $14.95. Macmillan Publishing (one of the big-five) is now refusing to sell more than one copy to the Nassau Library System for the first 8 weeks of publication. This denies equal access to all, the main reason for public libraries to exist. The Nassau Library System is asking trustees to help libraries fight this new business model. A template for a letter to the editor is enclosed. As our only weapon is publicity, NLS is asking trustees to lend their names and send a version of this letter to local newspapers.

3. **Library Card Holders:**
Library users need to be encouraged to apply for library cards. In 2013 the Library had 11,871 card holders. In 2019 the library has 8,300 card holders. Our programs have increased but a card is not needed to attend. Computer and wi-fi use are in demand but a card is not needed to make use of this technology. The result is that the state annual report is showing lower numbers when in fact, library use is up. One way to rectify this situation is, instead of allowing patrons 5 free print outs, the library could restrict free print outs to card holders only. The director request that the Board consider this proposal.

A motion was made by R. Leff to restrict free print outs to card holders only. Seconded by N. Ackerman. All in favor.

4. **Nassau County Executive:**
Laura Curran, the Nassau County Executive, visited the Glen Cove Library on Friday, October 4th. Her reaction was positive and she booked a county program on cyber security at the Glen Cove Library for October 24th.

**Committee Report:**
The Friends of the Library met on October 16, 2019 to discuss and finalize their upcoming Book and Author Luncheon.

**IV. Old Business:**
The Board and Treasurer are in the process of creating an investment policy for the Library. They will review a basic investment policy and an itemized listing of the Library's current investments at the November meeting.

**V. New Business:**
Additions to proof of residency (tabled)
V. Adjournment:

There being no further business to bring before the Board of Trustees, a motion was made to adjourn at 7:20pm by M. Maher. The next regular meeting of the Board of Trustees will be held on Tuesday, November 19, 2019 at 6:45pm in the History Room of the Glen Cove Public Library.

Recorded by:  

Kathie Flynn, Director

Approved by:  

Susan Jakubiak, Secretary