Glen Cove Public Library
Board of Trustees Meeting
Minutes for meeting of July 16, 2019

Attendance:
Present were Trustees N. Ackerman, S. Jakubiak, R. Leff, M. Maher, A. Pettrash, Director K. Flynn, Assistant Director J. Cabo

Guest: Judge Paul Meli

Absent with prior notice: R. Abbondondolo

The meeting was called to order at 6:49pm by the board President M. Maher.

Judge Paul Meli swore in Antonia Pettrash for another 5 year term as a Trustee of the Glen Cove Public Library. The Oath of Office was notarized by Dorothy Santo and sent to the Nassau County Clerk.

I. Minutes:
The minutes of the Board meeting of June 18, 2019 were reviewed. A motion was made by N. Ackerman to accept the minutes. Seconded by S. Jakubiak. All in favor.

II. Bills:
The warrant for July covering the period 6/19/19 – 7/16/19 for total transactions of $326,638.32 was presented for approval. A motion to approve the warrant was made by A. Pettrash. Seconded by S. Jakubiak. All in favor.

The Treasurer’s Report for June 2019 was presented for approval. Motion to accept the report was made by A. Pettrash. Seconded by N. Ackerman. All in favor.

III. Director’s Report:
1. Social Work Intern:
The social work master’s program at Stony Brook University is providing the Library with an intern for the 2019-20 school year. The intern will be in the Library for 14 hours each week taking the time to get to know which patrons might benefit from one-on-one assistance.

2. Construction update:
The installation of the lift has been delayed due to a 4.5 inch miscalculation. Spensieri Construction has been trying to coordinate with the other contractors to fix the lift issue and because they can work more efficiently together. Another reason for the delay is because the HVAC firm has been extremely busy. They are donating the labor part of
their work in the Library as a way of giving back to the community so we are exercising patience.

3. Social Media:
The Library’s Instagram and Facebook sites have had more activity since the Library Tour began. The focus on all the programs and services in the Library is to market what we have available. The online presence has improved to the point of becoming a productive marketing tool.

4. Summer reading & Library Tour:
The Nassau County Library Tour began on July 1st and the Glen Cove Library has had 93 tour groups to date. Renee McGrath from the Nassau Library System, who spearheaded this program, has received some very nice feedback from groups who have visited here.

IV. Committee Report:
The Friends of the Library did not meet in July. Their next meeting is scheduled for Wednesday, August 21, 2019.

V. Old Business:
- The comparison of the Library’s current insurance costs with other brokers is ongoing.
- The Director and Assistant Director were given a 5% salary increase by the Board.

VI. New Business:
- The investment policies of other school district public libraries are being reviewed as a first step toward creating an investment policy for the Library.
- A motion was made by N. Ackerman for the Library to pay the August invoices as there is no Board meeting until September. Seconded by S. Jakubiak. All in favor.

V. Adjournment:
There being no further business to bring before the Board of Trustees, a motion was made to adjourn at 7:40pm by M. Maher. The next regular meeting of the Board of Trustees will be held on Tuesday, September 17, 2019 at 6:45pm in the History Room of the Glen Cove Public Library.

Recorded by:  
[Signature]
Kathie Flynn, Director

Approved by:  
[Signature]
Susan Jakubiak, Secretary